



**New Jersey Department of Environmental Protection  
CLEANUP STAR QUESTIONNAIRE**

Site Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Municipality: \_\_\_\_\_ County: \_\_\_\_\_

Blocks/Lots: \_\_\_\_\_

Remediating Party Name: \_\_\_\_\_

Remediating Party Address: \_\_\_\_\_

Remediating Party Telephone #: \_\_\_\_\_ (Home)

\_\_\_\_\_ (Work)

Property Owner Name & Address, if different than Remediating Party: \_\_\_\_\_

Cleanup Star Consultant Name: \_\_\_\_\_

Cleanup Star Employer: \_\_\_\_\_

DEP Incident Number: \_\_\_\_\_

Other DEP Case Numbers: \_\_\_\_\_

Case Type: ☐ Homeowner ☐ Regulated UST ☐ ISRA ☐ Other \_\_\_\_\_

Remedial Phases: ☐ PA ☐ SI ☐ RI ☐ RA

1. Has the property been or is the property currently the subject of any remediation with NJDEP oversight? ☐ Yes ☐ No

**If Yes, provide the following:**

Case Number \_\_\_\_\_

Case Lead (Program) \_\_\_\_\_

Case Manager \_\_\_\_\_

Case Status \_\_\_\_\_

2. Was a Preliminary Assessment (PA) performed in accordance with N.J.A.7: 26E-3.1? ☐ Yes ☐ No

3. Were any Areas of Concern (AOCs) identified ? ☐ Yes ☐ No

**If yes proceed to question 4. If no, proceed to certifications (page 8).**

4. Were any potentially contaminated AOCs identified? ☐ Yes ☐ No

List and describe all **potentially contaminated** AOCs.

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5. List and describe all AOCs subject to the Cleanup Star agreement. Attach a map providing AOC location(s), sample location(s) and depth(s), and sample results. Attach additional sheets if needed.

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6. Was a discharge of a hazardous substance, contaminant or pollutant identified? ☐ Yes ☐ No

If so, was the discharge to: (check all that apply)

Soil ☐ Ground Water ☐ Surface Water ☐ Ecologically Sensitive Area ☐

Other ☐ (specify) \_\_\_\_\_

7. How was the discharge identified? (check all that apply)

Sample Analysis ☐ Olfactory ☐ Visual ☐ Record/ Loss of Product ☐ Chemical analysis ☐

Other ☐ (specify) \_\_\_\_\_

8. What was the source of the discharge? \_\_\_\_\_  
\_\_\_\_\_
9. Were any of the following conditions present ? (check all that apply.)  
Soil Staining ☐ Distressed or Dead Vegetation ☐ Product Entering Storm Sewer ☐  
Product Entering Basement ☐ Off-site Migration ☐ Product Observed of Surface Water ☐  
Other ☐ (specify) \_\_\_\_\_
10. Were samples collected in accordance with the provisions of N.J.A.C. 7:26E  
and the Department's most recent Field Sampling Procedures Manual? ☐ Yes ☐ No
11. Were samples biased toward the most contaminated areas using field  
instruments and/or visual and olfactory observations? ☐ Yes ☐ No
- How was this accomplished? \_\_\_\_\_
12. What was the vertical and horizontal extent of soil contamination delineated prior to remediation?  
\_\_\_\_\_
13. Fully describe the method of remediation? \_\_\_\_\_  
\_\_\_\_\_
14. If excavation was performed, what was the depth of the bottom of the excavation? \_\_\_\_\_ feet.
15. What is the approximate depth to saturated zone (seasonally high water table)? \_\_\_\_\_ feet.  
How was this determined? \_\_\_\_\_
16. What is the approximate depth to bedrock? \_\_\_\_\_ feet.  
How was this determined? \_\_\_\_\_
17. What is the percentage of silt/clay in the soil between the contaminant and the saturated zone or bedrock?  
\_\_\_\_\_. How was this determined? \_\_\_\_\_  
\_\_\_\_\_

18. Was ground water present in the excavation? ☐ ]Yes ☐ ]No  
 If yes, was there a sheen observed on ground water? ☐ ]Yes ☐ ]No
19. Are there any Public Supply Wells within 2,000 feet of confirmed soil contamination? ☐ ]Yes ☐ ]No  
 How was this determined? \_\_\_\_\_
20. Was contaminated soil removed from the site? ☐ ]Yes ☐ ]No  
 How much soil was removed? \_\_\_\_\_ tons/cubic yards (circle one)  
 To what facility was the soil taken? \_\_\_\_\_  
 Date taken: \_\_\_\_\_  
 If no soil was removed, was it reused on site? ☐ ]Yes ☐ ]No  
 If soil was reused onsite, was sampling conducted pursuant to the N.J.A.C. 7:26E-6.4(d) and the Guidance Document for the Remediation of Contaminated Soils? ☐ ]Yes ☐ ]No  
 Did the Department approve the reuse plan prior to implementation? ☐ ]Yes ☐ ]No
21. Were the analytical results for all soil post excavation/remediation samples below the Department's most stringent soil cleanup criteria? ☐ ]Yes ☐ ]No
22. Was this an investigation pertaining to a non-regulated heating oil tank? ☐ ]Yes ☐ ]No  
**If yes, complete the following, If no go to 23**  
 Do on-site structures have a basement/crawl space? ☐ ]Yes ☐ ]No  
 Was staining observed on the basement/crawl space walls or floor? ☐ ]Yes ☐ ]No  
 Were petroleum odors observed in the basement/crawl space? ☐ ]Yes ☐ ]No  
 Is a sump present in the basement/crawl space? ☐ ]Yes ☐ ]No  
**If yes, please indicate location on site map.**  
 Was water observed in the sump? ☐ ]Yes ☐ ]No  
 Was a sheen observed on the water in sump? ☐ ]Yes ☐ ]No  
 If there was no water in the sump was the base of the sump investigated for a petroleum discharge? ☐ ]Yes ☐ ]No  
 If the sump was investigated, was a discharge observed? ☐ ]Yes ☐ ]No

23. Is a regulated underground storage tank the subject of the remediation? ☐ Yes ☐ No  
**If yes, complete the following, If no, go to 24**
- Was a closure approval or 14 day notification obtained prior to the closure of the tank? ☐ Yes ☐ No
- List Closure Approval/Notification Numbers: \_\_\_\_\_
- Was the closure or any remediation performed by an individual and firm certified in closure and subsurface evaluation? ☐ Yes ☐ No
- Individual certification number: \_\_\_\_\_
- Firm certification number: \_\_\_\_\_
- Was an Underground Storage Tank Facility Certification Questionnaire completed and submitted "delisting" the subject tanks? ☐ Yes ☐ No
24. Was a Baseline Ecological Evaluation conducted pursuant to N.J.A.C 7:26E? ☐ Yes ☐ No  
**Not applicable to residential heating oil tanks (1-4 families)**
- If yes, is there a contaminant of concern present? ☐ Yes ☐ No
- Are there environmentally sensitive natural resources within or surrounding the property? ☐ Yes ☐ No
- Are there potential contaminant migration pathways present? ☐ Yes ☐ No
- Were potential ecological impacts identified? ☐ Yes ☐ No
25. Was the site restored in accordance to N. J.A.C. 7:26E-6.4(b)? ☐ Yes ☐ No
26. Was the remedial investigation/action report prepared in accordance with N.J.A.C. 7:26E? ☐ Yes ☐ No
27. Remediation completed date: \_\_\_\_\_
28. What was the total cost of the remediation? \$ \_\_\_\_\_

29. Are there currently, or have there ever been, any Deed Notices or Declarations of Environmental Restriction pursuant to N.J.S.A. 58:10B-1 et seq. and N.J.A.C. 7:26E-1 et seq. for the Site? ☐ Yes ☐ No

**If yes,** Attach a copy of the Deed Notice or Declaration of Environmental Restriction.

30. Has NJDEP ever issued a no further action letter (“NFA”) for any portion of the Site? ☐ Yes ☐ No

**If Yes,** in accordance with N.J.S.A. 58:10B-13(e), is there an order of magnitude difference between the currently applicable remediation standard or criterion and the contaminant level approved under such previously issued NFA? ☐ Yes ☐ No

31. Subcontractors employed during the investigation/remediation (list all):

Name/Address: \_\_\_\_\_

Name/Address: \_\_\_\_\_

### Site Investigation - Remedial Investigation/Action Report Checklist:

• Contaminated Soil Disposal Receipt (fully executed manifest)	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Tank Disposal Certificate	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Tank Contents Disposal Receipt (fully executed manifest)	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Fill was “certified clean” in accordance with N.J.A.C.7:26E-6.4	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• All local permits submitted	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• USGS “Topo” map of the area	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Scaled site map with AOCs and north arrow	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Sample Results Summary Tables (N.J.A.C.7:26E-4.8)	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Laboratory was certified to perform the required tests	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Chain of Custody forms submitted	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Signed laboratory deliverables checklist and Non-Conformance Summaries submitted	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Problems identified in the laboratory deliverables checklist and Non-Conformance summaries	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Holding times were met for all analyses	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• MDLs below most stringent soil cleanup criteria	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Laboratory sample summary submitted	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• QA/QC package (reduced deliverables) submitted	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• VOC soil samples methanol preserved (sample weights included)	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Electronic data package (home heating oil tanks exempt)	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Well search submitted	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Baseline Environmental Evaluation (home heating oil tanks exempt)	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Deed notice copy enclosed	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• Closure approval notification enclosed	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA
• No Further Action letter(s) enclosed	<input type="checkbox"/> JYes	<input type="checkbox"/> JNo	<input type="checkbox"/> JNA